



Wyoming Department of Education

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MEMORANDUM NO. 2009 – 181

TO: School District Superintendents
School Principals

FROM: Shannon Cranmore, Data Analyst/EDEN Coordinator
Information, Data and Technical Services

DATE: November 13, 2009

SUBJECT: Data Collection Forum Meeting

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INFORMATION TO SHARE

The next Data Collection Forum Meeting is scheduled for **Tuesday December 8, 2009 from 3:30-5:00 pm** via WEN Video. The purpose of this meeting is to discuss changes made to the WDE636 - WISE Report of Students Disciplinary Actions and Crime and Violence Incidents and review the Fall data collections - what went well, what was confusing, etc. Feedback received from this meeting will be reviewed and discussed within the Wyoming Department of Education (WDE) to assist in making improvements to these collections. The agenda for this meeting is as follows:

Data Collection Forum Meeting Agenda for December 8, 2009 3:30-5:00 pm

- 3:30-3:35 Welcome and Introductions
- 3:35-4:00 WDE636 - WISE Report of Students Disciplinary Actions and Crime and Violence Incidents
- Wyoming State Legislature – Safe Schools Act
 - Prohibiting harassment, bullying and intimidation
 - Student action element updates/changes
 - Incident element updates/changes
 - Questions
- 4:00-4:55 Fall Data Collections Discussion
- WDE584 - District Technology Survey
 - WDE613 - Gifted and Talented Survey

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- WDE604 - Annual District Assurances Report
- WDE605 - Annual School Assurances Report
- WDE664 - Proficiency Assessments for Wyoming Students – Special Forms
- WDE667 - Proficiency Assessments for Wyoming Students – Alternate Testing
- WDE677 - School Improvement Efforts
- WDE678 - District Efforts and Goals
- WDE537 - Wyoming Bridges Summary of Summer Programs
- WDE602 - WISE School District Staff Member Collection (also includes the WDE657 for Institutions)
- WDE684 - WISE Certified Teacher/Course/Student (also includes the WDE686A and WDE686B for Institutions)

4:55-5:00 Hot Topics

- Hot Topics will be on the agenda for every Data Collection Forum Meeting. During this time, districts will be given the opportunity to provide input and ideas on specific data related items they would like the Data Collection Forum to address at future meetings.

This meeting is open to all school and district staff. Please encourage those that are responsible for collecting and reporting data to attend. The WDE recommends that each district have at least one representative at this meeting.

For more information on the Data Collection Forum, please view Superintendent's Memo # 2009-109: Data Collection Forum dated August 14, 2009.

If you are interested in joining this meeting, please contact your local WEN Video scheduler to sign up your site.

If you have any questions about the Data Collection Forum or this meeting, please contact Shannon Cranmore at scranm@educ.state.wy.us or 307-777-6245.

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